



The White Rose Federation
One family, branching out together

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19th June 2020

Holiday Club Information for Summer 2020

Dear parents & carers,

Thank you to all the families who returned the survey information about a possible Summer 2020 Holiday Club by our Tuesday deadline. Of the families who responded, we have 43 children from across the federation returning a positive response and indicating the weeks they would be interested in and a further 18 children who have expressed an interest but not yet indicated dates. We are pleased to confirm that there is enough interest for it to go ahead and we have used these provisional numbers to determine a price per child to cover the costs. We now need parents to support this initiative by making firm bookings for us to proceed.

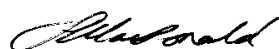
What do families need to know?

What are the dates?	At Burton Salmon, Monday 20 th July to Friday 31 st July At Barlow, Monday 3 rd August to Friday 14 th August At Chapel Haddlesey, Monday 17 th August to Friday 28 th August
Can my child attend any site?	Yes, children within the federation can choose to attend any site.
Who will be running the club?	We are employing a Play Leader to run the club for the whole six weeks and she will be supported by teaching assistant(s) from across the federation who have offered to work a week.
What are the hours?	You will be able to drop your child off between a window of 8.30am and 8.45am and collection is within a window from 3.00pm to 3.15pm.
Which children can attend?	The Holiday Club is open to all our families, from Nursery to our Year 6 leavers.
What activities will be taking place?	The Play Leader will plan a range of play-based activities, suitable for indoor and outdoor play.
What restrictions will be in place?	Given the current government guidance for childcare, we are working to a ratio of one adult per 15 children in a bubble, on the assumption that the maximum per day is 30 children. We appreciate that staff and children will not be able to self-isolate as they move between sites on the changeover; however, we will adhere to the same strict cleaning routine, during and after the end of each day. We can consider any changes to this as we approach the end of term, taking into account any updated guidance.
How many places are available?	We have 198 children in the federation and initially, there are 30 places available per day. We recommend you request a place and make payment as soon as possible to be guaranteed a place.
How much will it cost?	We have taken into account the number of families who have expressed a keen booking or an interest to determine what price to charge to cover costs. We have also benchmarked our charges against other holiday clubs and feel this is value for money and, hopefully, affordable for our families.

	<p>Families with one child Cost per day (8.30am to 3.00pm) - £10 (£1.54 per hour!!) Cost per full week - £40 (£10 saving on daily price - £1.23 per hour)</p> <p>Families with two or more children Cost per day per child (8.30am to 3.00pm) - £8 (£1.23 per hour) Cost per week per child - £35 (£1.08 per hour)</p>
Can I use childcare vouchers?	Many of our families are in receipt of childcare vouchers, having purchased them through a employee salary scheme, as a deduction from their salary. We are pleased to say that we will be able to accept these as full or part payment for the Holiday Club. Please indicate when you make a booking if you are going to be using these as payment.
When can I make a booking?	We have tried to make the Holiday Club accessible to all who might need it. The Admissions criteria below explains how we are prioritising bookings. We are giving our vulnerable and keyworker families the opportunity to book first and they will have priority until Wednesday 24 th June. After this date, the booking process will be open to all our families <u>on a first come, first served basis</u> .
What happens if you the Club is over-subscribed?	The Admissions criteria is as follows: <ol style="list-style-type: none"> 1. Vulnerable children, defined as those children currently in care, looked after children, or those currently under the support of a social worker or Early Help who book before Wednesday 24th June. 2. Children from keyworker families who book before Wednesday 24th June. 3. From 25th June, families who wish to book a full week. 4. From 25th June, families who wish to book odd days.
What happens if I want to cancel my place?	Once a space has been confirmed and you have made payment, any payments are non-refundable. This includes if you change your mind, your child is ill or you are unable to transport your child.
What procedures are in place for the safety of my child?	The Holiday Club will be run under the federation standard policies and procedures and a risk assessment will be completed and shared with staff on site. As the Club is for our federation children and run by federation-employed staff, our insurance will cover all activities.
What does my child need to bring?	A packed lunch, a mid-morning snack such as a piece of fruit or cheese snack, a drink (no fizzy drinks or glass bottles), spare play clothes, a swimming costume and towel, sun cream, sun hat and waterproof coat depending on the weather, asthma inhaler and spacer (if needed) – all in a single rucksack.
My child receives free school meals. Can you provide a lunch?	We will not have the catering staff on site to be able to offer a hot lunch or a packed lunch. As recently announced in the media, parents in receipt of free school meals will still be eligible for the e-voucher over the summer holidays and this can be used to make a packed lunch at home.
And finally, how do I make a booking?	Please email your booking request to your school admin email. Using the admissions criteria above, our admin team will respond, indicating if space is available and the cost. A provisional booking will be made, a payment item will be added to ParentPay and you will have 48 hours to confirm the booking by making the payment. Should any families making bookings for more than one week need to discuss a payment plan, please email your base admin team for advice.

I appreciate there is a lot of information in this email and I hope you find it comprehensive. Should you have any further queries, please email Mrs Marwood at sbm@barlowhaddleseyfederation.co.uk for help and advice.

Yours sincerely,



Mrs Suzanne MacDonal
Executive Headteacher