



Minutes of the Meeting

Thursday 9th May 2019 at 7.30pm in The Jug Inn

1. Present

Helen Westmoreland, Helen Bennett, Emma Turner, Jayne Purdy, Jenna Brankley, Rebecca McClusky, Kayleigh Woodrofe, Stephanie Taylor

Apologies

Rob Pearson, Emma Morley, Keri Gardner, Gina Mason

2. Minutes of the last meeting

Approved

3. Matters arising

- Chair Handover
HW is in the process of handing over the responsibilities of Chair to Jenna Brankley. This will be formalised at the AGM later in the year
- Secretary
GM is no longer able to undertake the role of Secretary. Rebecca McClusky will temporarily take on the position and the permanent role will be decided at the AGM later in the year.

4. Financial Update

There is currently circa £4700 in the bank account. Previously approved financial requests for iPads (£2430) and Mosaic Stepping stones (£415) leave a current fund of circa £2000.

Financial Requests

- Contribution towards Willow Weaving and contribution towards bench, plants, sundial etc for the community garden requested by Nicola Hall. It was agreed to contribute £300 in total towards these items, NH to split the funds as required.
Parents/Helpers were requested to assist with the willow weaving on the afternoons of Weds 5th & Thurs 6th Jun.

- Julie Marwood requested a contribution towards transport for the KS2 trip in June. It was agreed to re-visit this once the cost of transport was confirmed.
- Request for £80 from Rob Pearson for the recent KS1 CD recording – approved
- Julie Marwood requested £300 towards Apps for the new iPads. Approved.

5. Future events

- **Class 1 CD Update (approx. 80 CD's)**
 - There will be an additional cost of £1.20 per CD for printing of the CD's
 - JB to research the cost of printing the cover
 - Price of CD to be marketed to families and externally at £5.50.
 - All to look for external places to sell, ideas were through local parent/toddler groups and to families at Barlow School.
- **Camp Night**
 - The letter invite has been approved and sent out to families this week.
 - Confirmation of attendance to be returned by 23rd May 2019.
 - Cost is £15 per family for pitch and breakfast
 - Additional cost for fish & chips will be added to ParentPay.
 - Families not wishing to camp have been requested to donate £5 per family towards CHAPS.
 - The camp starts at 4pm however families will be able to pitch tents from 2pm onwards.
 - Actions
 - JP to supply large cool boxes for the transport of the fish & chips.
 - HW to book Portaloo and village hall (toilet access only)
 - HB to review CHAPS refreshment box/ Wash box
 - HW to source bread rolls for breakfast
 - HB to order bacon/sausage for breakfast
 - HW to be key holder
 - ET to order glow sticks etc for each child during the evening.
 - HW to complete risk assessment
- **Summer Jamboree – Saturday 29th June 3-6pm**

It was agreed to have a separate Jamboree meeting on 20th May 2019 at 7.00pm to finalise

Actions

- ET happy to collect together Tombola items and 2nd hand books, these will then be labelled and delivered ready for the stallholder on the day.
- HW to book Ice Cream van
- Stephanie Taylor to speak with school and request that funds raised on non-uniform day (24.05.19) be donated to CHAPS for raffle prizes
- Raffle Hampers – we will not be posting tear-off strips in school, merely asking for donations. Rebecca McClusky to source rosettes for 1st, 2nd, 3rd prizes. (red, white & blue)
- All to ask local businesses if they would like to donate gift vouchers as prizes.... Suggestions were Kealey's butchers, Fringe Hairdressing, The Perfect Touch, Bert's Barrow etc
- HB to obtain last risk assessment from Julie Marwood and update. Field walk to be completed with JB

Thanks to Helen Bennett for taking the lead on this.

- **Sponsored Bike Ride**

At previous meetings a sponsored bike ride was suggested as a fundraiser. Following extensive enquiries into suitable venues it was decided that this would not be viable at this time.

Alternatives to be discussed later in the year may be a Santa Dash or sponsored run

- **Leavers Books**

A £75 voucher has been purchased towards these and JB is arranging the books ongoing.

- **Ice Lollies**

A great success last year. This is to run in the second half of the summer term. Ice lollies to be available to purchase at £1 every Friday. Prepayment available via ParentPay.

ET to contact Julie Marwood to ensure the amount is added.

ET/HW to purchase lollies weekly

6. AOB

- **Lottery licence - This** has been renewed by GM
- **Picnic on the Green – Date confirmed as 13th July 2019**
- **New Chaps Newsletter** – This will be issued by JB as and when required
- **Trustees & Bank Signatories** – HB to sort this for the AGM later in the year
- **Survey about times of future CHAPS meetings** – All to speak to 3 people to gauge feeling of best times
- **Apple Fest**
 - Possibility of having an Autumn Fest in September (possible dates 21/09/19 or 28/09/19)

- JB & HB to source an Apple Press for making Apple Juice.
- JB to liaise with Nicola Hall/ Reverend Anna for availability
- HM to speak with Jamie Goldspink re: amending Jamboree banner
- **Car Boot/Table Top/Jumble Sale**
 - Agreed to park this idea until AGM. Possible date in the spring term.
 - HB to broach the subject with church as a possible joint venture

7. Date and time of next meeting

Monday 20th May at 7.00pm – Jamboree Meeting

Thursday 20th June 2019 at 7.30pm in the Jug Inn

All welcome