



The White Rose Federation

Executive Headteacher: Suzanne MacDonald B.Ed. (Hons), NPQEL
Co-Chair of Governors: Rev. Anna Burr Co-Chair of Governors: Jenny Brown

Barlow C of E Primary School
Park Road
Barlow, YO8 8ES
01757 618319
admin.barlow@wrfed.co.uk

Burton Salmon Community Primary School
Ledgate Lane
Burton Salmon, LS25 5JY
01977 672405
admin.burton@wrfed.co.uk

Chapel Haddlesey C of E Primary School
Millfield Road
Chapel Haddlesey, YO8 8QF
01757 270282
admin.chapel@wrfed.co.uk

7th September 2021

Dear Parents and Carers,

I hope this letter finds you safe and well, having enjoyed some time together as a family during the school summer holidays. We are all looking forward to welcoming the children back to school tomorrow, on Wednesday 8th September, for the first day of the autumn term.

As we now have the final COVID-19 guidance from the government, I am writing with the details of how we are planning for the year ahead with regards to infection control measures. We will be aiming to balance keeping everyone as safe as possible from contracting COVID-19, with returning to our full curriculum offer.

Continued COVID-19 Infection control measures

The new government guidance states that schools need to maintain a certain level of infection control measures and be ready to increase these measures if infection rates increase. I have attached an easy-to-read overview of what this will look like in practice.

I have also copied a useful reminder of the new self-isolation guidance, explaining when your child should be in school.

| | | |
|---|---|--|
| When should my child self-isolate or miss school?  |  NO | <ul style="list-style-type: none">• All children MUST attend school unless they are ill.• From 16th August 2021, children under 18 (or double-vaccinated adults) do not need to self-isolate or miss school if a member of their household or a contact has COVID-19.• Instead, they will need to book a PCR test but can continue coming to school so long as they have no symptoms and the test result is negative. |
| |  YES | <ul style="list-style-type: none">• If your child develops COVID-19 symptoms at home, they should <u>stay at home</u> and should book a PCR test), <u>NOT</u> a Lateral Flow test.• If your child develops COVID-19 symptoms at school, they will be sent home and you should book them a PCR test.• If your child tests positive for COVID-19, they will need to self-isolate. The rest of the household does not need to self-isolate if they are under 18 or fully vaccinated – but instead should book a PCR test. |

Please continue to keep us informed of any positive cases within your household to ensure we are all contributing to keeping everyone as safe as possible. Positive cases can be reported using the Covid email address: covid@wrfed.co.uk

As you can see on our COVID-19 Contingency Plan, we will no longer be operating in separate class bubbles. We will be taking a controlled approach to mixing children, with some staggered playtimes etc.

Uniform

Full school uniform is expected to be worn, but additional layers may be needed due to the continued increased ventilation as the weather becomes colder. To support this, we ask that your child brings a coat to school with them each day.

We will be continuing with children arriving at school wearing their PE kits on their designated PE days. Information about your child's usual PE days will be in your child's class newsletter, which you will receive on Friday.

Drop-off and collection arrangements

All children will be expected to arrive at school on time, ready for a prompt 9:00am start.

Our start and end times are as follows:

| School | Start Time | Finish Time |
|--------------------------------|--|---------------------------------|
| Barlow C of E School | Gates open at 8:50am Registration at 9:00am | 3:30pm Gates open for 3:25pm |
| Burton Salmon Community School | Gates open at 8:50am Registration at 9:00am | 3:15pm Gates open for 3:10pm |
| Chapel Haddlesey C of E School | Gates open at 8:50am Registration at 9:00am | 3:15pm Gates open for 3:10pm |

(Barlow have an afternoon break resulting in a 3.30pm finish time)

If you arrive once the classroom doors have closed, please take your child to the main entrance as you will need to sign them in as 'late'. This should be in exceptional circumstances only and not a regular occurrence as it is disruptive to the class and causes unnecessary work for the office staff team.

Children in Class 1 (Nursery, Reception and Year 1 children) may be dropped off at their classroom on-site. We ask that parents continue to socially distance and exit out of the main gate. Children in Class 2 and 3 will continue the drop off system from last year but parents will be welcomed onto site for collection at the end of the day. See below for more information.

Masks will not be required to be worn, but will be encouraged. Class teachers may continue to wear a mask when greeting children at the classroom door and we ask you to either wear a mask or socially distance if you would like to speak to them.



Please arrive and leave the school site promptly.

Drop off and collection reminder

| School | Drop-Off | Collection |
|--------------------------------|--|---|
| Barlow C of E School | Class 1 children arrive at the main pedestrian gate, are brought onto site by a parent and dropped off inside the EYFS outdoor play area. Parents leave out of the pedestrian gate at the front of the school. Class 2 and 3 children to be dropped off at the main pedestrian gate where a staff member will greet them and direct them inside. | Parents enter school through the main pedestrian gate and stand in their child's class line, ready for their child to be dismissed to them. Exit through the car park gate. |
| Burton Salmon Community School | Class 1 children arrive through the main pedestrian gate, head towards the back of the school and are dropped off inside the EYFS outdoor play area. Parents leave the way they entered. Class 2 and 3 children to be dropped off at the main pedestrian gate where a staff member will greet them and direct them inside. | Parents enter school through the main vehicle access gate or pedestrian gate and wait along the wooden car park fence and railings, ready for their child to be dismissed to them. Exit through the main vehicle access gate. |
| Chapel Haddlesey C of E School | Class 1 children arrive at the main pedestrian gate and head towards the black nursery gate into the EYFS area to be dropped off. Parents leave by walking around the back of the school and out of the main vehicle access gate near the school garden. Class 2 and 3 children to be dropped off at the main pedestrian gate where a staff member will greet them and direct them inside. | Class 1 parents to enter school through the pedestrian gate, walking through the black gate to the EYFS outside area to wait. Class 2 parents to enter school via the main vehicle access gate and stand along the wall facing the ramp into Class 2. Class 3 parents to enter school via the main vehicle access gate and stand outside the Class 3 door, next to the black side gate towards the front of the school. |

Please note: If you have children in other classes, please pick up the youngest first and collect in age order.

Contacting your child's class teacher

As always, we are encouraging close communications between home and school. If you need to contact your child's class teacher please do so by telephoning or emailing the main office. Staff will not be able to engage in lengthy conversations during drop off and collection times but will



endeavour to get back to you within 24 hours; messages will be passed on within the same day, but please mention if it is an urgent matter such as safeguarding or medical information.

Class teachers may email in return within the working hours of 8:00am to 5.30pm.

A member of the senior leadership team (see list below) can also be found on duty before school, and we are more than happy to answer any queries or questions. Appointments can be made via the main office to discuss anything confidential.

We are trying to limit visitors calling into the main school office so please telephone or email if that is an option for communication. As the entrance is quite confined at each school, please continue to wear a face covering in this area and do not be offended if we ask you to wait outside if collecting a child for example.

| Senior Leadership Team (SLT) | | |
|------------------------------|--|--------------------------|
| Name | Role | Base School |
| Suzanne MacDonald | Executive Headteacher | Works across all 3 sites |
| Rachel Lindley | Federation Deputy Headteacher, Chapel Haddlesey Head of School, SENDCO | Chapel Haddlesey |
| Julie Marwood | Federation School Business Manager | Works across all 3 sites |
| Lizzy Hugill | Barlow Head of School | Barlow |
| Craig Bealey | Burton Salmon Head of School | Burton Salmon |
| Sam Thornton | Pastoral Support Officer | Works across all 3 sites |

Can my child bring their own pencil case etc. into school now?

There is no expectation that children provide any of their own stationery or bring in anything other than a water bottle, book bag and packed lunch, if your child is not staying for a school dinner. Please ensure that packed lunches are named and remember that we aim to be a **nut-free school**, therefore no nut items should be brought in.

If you have any questions about any details regarding the re-opening of school, please do not hesitate to contact the school office.

On behalf of all of the staff team, I would like to express how excited we are to start a new school year, ready to learn, have fun and make memories.

As always, thank you for your continued support.

Yours sincerely,



Mrs S MacDonald
Executive Headteacher

